

Import Player List

A list of players from a spreadsheet can be loaded to the Master list of players in UTU Swiss using the Master->Import Local Player List. The system will handle files in csv, txt, xls, xlsx, dbf and xml format. The contents of the file are defined when the file is imported by defining the content of each field when the file is imported.

The imported players are added to the master list of players in UTU Swiss, therefore you are strongly advised to take a backup of the data before importing the players just in case you are not happy with the import results. There is no way to undo a import except restoring a previous backup.

Import Players

To import a player list you need to:

- Select the file, to preview the file contents
- Define the columns which need to be imported as well as the definition of the holders.
- Click on the import button to import the players.

Select the file

Use the button with the three dots next to the file name to select the required file. The file can be in csv, txt, xls, xlsx, dbf or xml format.

If you are importing a csv file and the column separator isn't a comma ",", select the required separator first before selecting the file or the import might fail.

Once the file has been selected the first 100 rows will be imported and the contents displayed.

Local Player List

Import: Local Player List Rating/Grading System: [v]

File name: C:\Users\Neil\Documents\Chess\Other Player List\Player Import Simple - CSV.csv [...]

File formats
Your list of Players, valid formats are csv, dbf, xls, xlsx and xml

Import file attributes

File contains a header row Column separator: . Date format: [v]

Number of Rows before first data row: 0 Number of Header rows: 1 Number of rows after Header row before the first: 0

Click on the column header to define the required field for the data column.
All columns must be defined. None of the columns can be defined as '???'. If a column is not required, set the column header to blank.

???	???	???	???	???	???	???	???	???	???
Code	Last Name	First Name	Birth Year	Club	Standard	Rapid	FIDE	Byes	
5945UM	Abdul-Ghaffar	Naser CSV		AS	unr	1687		NZL	
6071AM	Abel	Patrick	1991	CA	1256	1384		NZL	1
6070AM	Abel	Sean	1991	CA	1270	1373		NZL	
8891JM	Acklin	Tom	2000		unr	580		NZL	
6250UM	Adair	Daniel		AC	1999	unr	4301781	NZL	
8819JM	Adams	Conner	2002	MM	unr	801		NZL	
5707VM	Adams	Geoffrey	1933	OT	1454	944		NZL	
3126SM	Adams	Jonathan M	1957	CA	1770	1655		NZL	
8602JM	Agape	Kimdido E	1996		unr	1085		NZL	
8893PM	Ahmad	Ayoub	2003		unr	571		NZL	
3392SM	Aimers	Geoffrey	1962	OT	1823	1745	4301510	NZL	3

Only display the first rows 100

Import Cancel

For csv, txt, xls, and xlsx files, the systems assumes there aren't any header rows. For dbf and xml it uses the field definitions from the file to name the header columns.

Defining the layout of the file

If the file contains grades or ratings, the Rating/Grading System must be defined (ie FIDE< ECF and ELO)

This allows you to define the format of the file. After each value has been entered, the list of records will be update to reflect the change.

- File contains a header row.
If a file contains a header row, the name used for the column header will be used to try and automatically identify the content of the column. For instance if the column was named DOB, the system would assume it contains a date of birth.
- Column separator defaults to comma, but can be changed to any character.
- Number of Rows before first data row
This allows you to skip any non-required rows after the header rows before the first data row.
- Number of Header rows
This is the number of rows that contain the column headers. If there is more than one data row, the contents of the data rows will be concatenated to create the column header.
- Date format.
This defines the format of any date field in the import file, e.g. Date of Birth.

As each value is entered the preview is re-generated.

Grading/Rating Data

If the import file contains rating or grading information, use the Rating/Grading System picklist to define the format of the rating/grading formats being imported. The options are ECF, FIDE and ELO.

Defining the columns

The column header defines how the data will be handled and store on UTU Swiss when the data is imported.

For instance, any column named "DOB", "Date of Birth", "Birth Date", "Birth Day", "BDay", "BDate" will be recognised as the Date Of Birth field. Any columns for which a column name can't be recognised will be shown as "???"

Local Player List

Import: Local Player List Rating/Grading System: ECF

File name: C:\Users\Neil\Documents\Chess\Other Player List\Player Import Simple - CSV.csv

File formats
Your list of Players, valid formats are csv, dbf, xls, xlsx and xml

Import file attributes

File contains a header row Column separator: . Date format: d.M.yyyy

Number of Rows before first data row: 0 Number of Header rows: 2 Number of rows after Header row before the first: 0

Click on the column header to define the required field for the data column.
All columns must be defined. None of the columns can be defined as '???'. If a column is not required, set the column header to blank.

Code???	Last Name	First Name	BirthYear	Club	Standard Rating	Rapid Rating	FIDE Code	Fed	Byes???
5945UM	Abdul-Ghaffar	Naser CSV		AS	unr	1687		NZL	
6071AM	Abel	Patrick	1991	CA	1256	1384		NZL	1
6070AM	Abel	Sean	1991	CA	1270	1373		NZL	
8891JM	Acklin	Tom	2000		unr	580		NZL	
6250UM	Adair	Daniel		AC	1999	unr	4301781	NZL	
8819JM	Adams	Conner	2002	MM	unr	801		NZL	
5707VM	Adams	Geoffrey	1933	OT	1454	944		NZL	
3126SM	Adams	Jonathan M	1957	CA	1770	1655		NZL	
8602JM	Agape	Kimido E	1996		unr	1085		NZL	
8893PM	Ahmad	Ayoub	2003		unr	571		NZL	
3392SM	Aimers	Geoffrey	1962	OT	1823	1745	4301510	NZL	3
8346PM	Aimes	Samuel	2004	KJ	unr	363		NZL	
8885UM	Aitken	Connor		OT	1152	unr		NZL	

Only display the first rows 100

Import Cancel

The column header can be changed by clicking on the column header and then selecting the required column name from the drop-down list. If a column needs to be ignored by the import process the column header must be set to blank. A column can't be left as "???".

The list of data fields which can be loaded is:

Full Name (First Last)
Full Name (Last First)
Full Name (Last, First)
First Name
Last Name
Address Line 1
Address Line 2
Town/City
County
Post Code
Country
Home Telephone Number
Work Telephone Number
Mobile Telephone Number
Email
Gender
DOB
Birth Year
Standard Rating
Rapid Rating
Blitz Rating
Club
School
ECF Code
ECF Number
FIDE Number
Federation
User Defined 1
User Defined 2
User Defined 3
User Defined 4
Notes

Once all the columns have been defined, the data can be imported

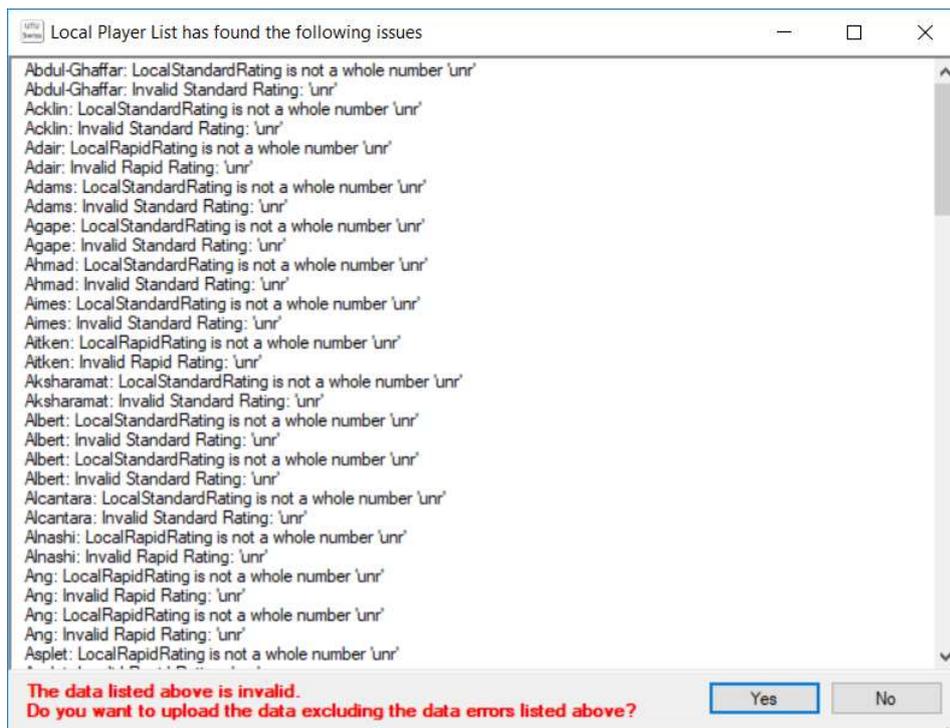
See Settings help file for more information on the User defined fields.

Import

Prior to importing the data check the column headings are defined correctly.

The selected columns are validated before the data is imported, for instance, two columns can't be defined as DOB. The data is validated before it is imported and also as it is imported.

If there are any errors in the data to be imported, a list of errors is displayed. If there are no errors the data will be imported.



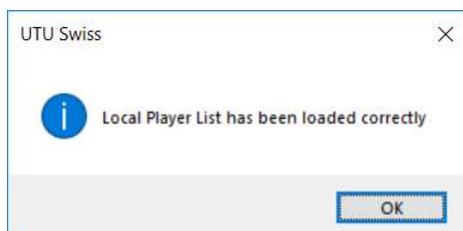
If required the data can be imported with the invalid fields ignored, by clicking on the “Yes” button. If you are not happy with the list of errors (as you have incorrectly defined a column or there is a problem with the import file) then click on the “No” button and the data will not be imported and the Import screen will be displayed.

A progress dialogue will be displayed as the data is imported.

The data is imported into the master list of players and once imported the players can be used in any tournament.

A progress dialogue is displayed as the data is imported.

Once the data has been imported, a confirmation message will be displayed.



Imported Players

The imported players can be views in the Master list of players.